



Volunteer Registration Form

Please fill out form and return to pocolit2013@gmail.com or
 PCLC, 1209 Fremont Street, 209 Nelson Hall, Stevens Point, WI 54481

Date: _____

Basic Tutor Information		
Name:	Date of Birth:	Gender:
Address:	City:	Zip:
Email:	Phone (home or cell):	Employer:
Race/Ethnicity (optional): Asian <input type="checkbox"/> Black/African American <input type="checkbox"/> Pacific Islander <input type="checkbox"/> Hispanic <input type="checkbox"/> Non-Hispanic (white) <input type="checkbox"/> Native American <input type="checkbox"/> Other: _____		
Emergency Contact Person:	Relationship:	Phone:

What is the highest level of education you have completed?

- High School Diploma
- Some College/Technical School
- Associate's Degree at a Technical School: _____
- B.A. or B.S. at a college or university - Major: _____ Minor: _____
- Other: _____

Have you studied any other languages? (please include proficiency level)

1. _____ Skill level: Low Conversational Proficiency Fluent
2. _____ Skill level: Low Conversational Proficiency Fluent

What type of learner are you interested in tutoring? (We work with adult basic education and English language learners. Note your level of comfort working with different learning abilities.)

Please indicate your skills and interests.

- Reading Writing Math English Language Learning
- Health literacy Workforce skills Small group (<5)

Please note any other information about yourself that may help us place you with a learner.
 (E.g. Cultural study, travel experience, tutor experience, strengths and weaknesses)

Are you willing/able to commit to tutoring for at least 6 months? Yes No

Student Preference: Male Female No Preference

If you have any questions, concerns, or need additional support in your tutoring placement, please include that information in your email or contact Kristy at 715-345-5341.

Most tutors meet with their learners for 2-3 hours a week. Others meet longer. How many hours/week are you available to work with a learner? ___ hours/week

Where in Portage County are you willing to travel to tutor? (e.g. Stevens Point, Plover, Almond, Amherst, Rosholt)

Do you have access to a car? Yes No

Preferred Day(s) & Times for Tutoring: *(Please check all that are applicable.)*

	Monday	Tuesday	Wednesday	Thursday	Friday
9:00-10:00 a.m.					
10:00-11:00 a.m.					
11:00 a.m. - Noon					
Noon – 1:00 p.m.					
1:00-2:00 p.m.					
2:00-3:00 p.m.					
3:00-4:00 p.m.					
4:00-5:00 p.m.					
5:00-6:00 p.m.					
6:00-7:00 p.m.					
7:00-8:00 p.m.					

How soon can you begin tutoring?

Is there any time of year that you are not available?

Do you have a medical condition that may impact tutoring? ___ Yes ___ No
Please explain.

Have you ever been convicted of a crime? ___ Yes ___ No
If yes, what was the nature of the crime and the date of conviction?

Please list one personal or professional reference that we can contact:
Name: _____ Relationship: _____ Phone: _____

- Please indicate your agreement to the below terms of volunteering:**
- I consent to a routine background check before being placed with a learner.
 - I agree to meet with my learner in a public location.
 - I agree to keep private information about my learner confidential.

Signed: _____ **Date:** _____

-----**Office Use Only**-----

Learner Match: _____ **Date Matched** ____/____/____

Learner Match: _____ **Date Matched** ____/____/____